

Petite Lakes Highwood Association
Meeting Minutes from 8/28/2024

- 1) Meeting called to order at 6:48pm
- 2) Officers present: Sam Terranova, Bob Leavitt, Joe Kozlowski, Amanda Wood, Lauren Hart, Shannon Turk, Dakota Schneider
- 3) Officers absent: none
- 4) Acceptance of minutes: Sam accepts, Shannon seconded
- 5) Acceptance of agenda: Joe accepts, Amanda seconded
- 6) Public Comments:
 - a) Doug and Elizabeth Study are present and voiced issues they have experienced with their neighbor, Lance Carr. They explained there have been several situations where Doug and Lance exchanged words and that the sheriff's department has been called on several different occasions. They also said that Lance stood outside their bedroom window on three different mornings, running his leaf blower for about 30 minutes (starting around 7 am, before neighborhood quiet hours were over). They also reported that Lance has a very bright light that shines into their home at all hours of the night.
 - i) The board explained that we would send a letter regarding the noise violations.
 - (1) The letter will be sent to Lance Via certified mail regarding quiet hours in effect until 8am.
- 7) President's report: Bob updated the neighborhood contact list.
- 8) Treasurer's Report:
 - a) Checking balance: \$56,450.71
 - b) Savings Balance: \$20,570.93
 - c) Review of Budget
 - i) The lawn maintenance budget is too low.
 - (1) Make note to be-able to increase budget when updating the bylaws
 - (2) Amanda suggested pulling the money from the welcoming/fun committee to balance the budget
 - (3) Amanda will move funds form the annual beach clean up to lawn maintenance to avoid raising dues.
 - ii) Amanda is no longer interested in continuing as treasurer due to the time it requires and her being gone on the weekends in the summer. She will continue doing it until the position is filled.
 - iii) There are 11 unpaid dues

9) Other Reports:

a) Joe-

- i) Additional charges were applied to the concrete project due to emergency fixes. He also explained the project was red-tagged due to a neighbor complaint- He paid a \$188 permit fee to continue work on the ramp.
- ii) Discussed options for filling in the sides of the ramp - options are either clay, dirt, or a French drain (shoreline did not give a quote on this option)
 - (1) Joe asked his landscaper about doing a French drain - their quote was \$1200 to do a shallower drain with stone
 - (a) Discussed having Shoreline give us a quote for the work the landscaper quoted.

b) Dakota -

- i) Updates on the Roads
 - (1) Jim said they are going to be doing a resurfacing of the neighborhood roads.
- ii) Sam asked Dakota to follow up with Jim regarding the old pole being removed for the lot across from Matt and Amanda Loar's house.

10) Continuing business

- Updating by-laws - utilize a voting link through the website.
- Concrete for the boat ramp- complete except finishing the sides of the ramp.
- Third-party accountant to perform audit
 - Will look into it after tax season is over
- North Park pier replacement - Shoreline trimmed off the end section
- Articles of incorporation
 - Need to add to the website
- Weed Abatement - Sam will call Debbie
- Increasing the lawn maintenance budget - leave it on for the annual meeting

11) New Business

- See if there is a way to accept Zelle payments to the Account for neighborhood dues.

12) Next Meeting: Annual Meeting, September 21st @ 9:00 am, Sam will get the coffee and donuts

13) Meeting adjourned: 8:50pm

Notes submitted by Lauren Hart, secretary